



Sidcot School

Job Description and Person Specification Teacher of Physical Education and Games

<p>The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.</p>	
<p>Job Title:</p>	<p>Teacher of Physical Education & Games</p>
<p>Summary of the role:</p>	<p>This is a full-time teacher of PE and Games role that will involve the planning and delivery of PE to mixed ability classes, including Hockey, Netball, Rounders and Athletics. Rugby and Football would also be an advantage in this exciting time of developing girls' participation in all sports..</p> <p>To assess progress and to provide feedback to students and their parents.</p> <p>To help plan and deliver a successful co-curricular and school sport programme.</p> <p>To implement and deliver high quality teaching which provides students with the opportunity to achieve their individual potential whilst guaranteeing internal and external quality standards.</p>
<p>Reporting to:</p>	<p>Director of Sport</p>
<p>Line management responsibility for</p>	<p>N/A</p>
<p>Duties and Responsibilities</p>	
<p>Teaching:</p>	<ul style="list-style-type: none"> • Promote and safeguard the welfare of children and young persons for who you are responsible and with whom you come into contact. • The ideal candidate will be able to teach Hockey, Netball, Rounders and Athletics. Rugby, and Football would also be an advantage in this exciting time of developing girls' participation in all sports. Create successful and engaging programmes for students of all ages and abilities. • Participate actively in the management of school teams, arranging and running school fixtures as required. • Attend regular PE Department meetings • Identify and adopt the most effective PE teaching methods which will stimulate learning appropriate to student needs and the demands of the different specifications.

	<ul style="list-style-type: none"> • To use the Sidcot Learning Wheel as a basis for planning and delivering lessons, to provide our students with a breadth of skills and values. • To mark students' work regularly and consistently using WWW and EBI and provide relevant, specific targets and constructive advice on how students can improve. • Work with colleagues to promote the stretch and challenge of all students, including the most able. • Ensure a high-quality learning experience for students which meets internal and external quality standards. • Assess, record and report on the attendance, progress, development and attainment of students and keep such records as are required. • Provide or contribute to oral and written assessments, reports and references relating to individual students and groups of students. • Undertake assessment of students as requested by external bodies, departmental, faculty and school procedures. • Prepare and update subject materials such as resources and schemes of work. • Maintain discipline in accordance with the School's procedures and encourage good practice with regard to punctuality, behaviour, standards of work and homework. • Ensure the health and safety of students and undertake detailed risk assessments as appropriate. • Provide extra-curricular opportunities throughout the School to allow students to gain self-improvement at all ability levels. • Meet the Teachers' Standards as appropriate. • Undertake such other comparable duties as the Headmaster requires from time to time.
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<p>Communication</p>	<ul style="list-style-type: none"> • Communicate effectively with the parents/guardians of students as appropriate including attendance at parent consultation evenings and Open morning events. • Where appropriate, communicate and co-operate with persons or bodies outside the School.
<p>Operational and strategic planning</p>	<ul style="list-style-type: none"> • Assist in the development of the PE and Sport resources, schemes of work etc. • Contribute to the Faculty's development plan and its implementation. • Plan and prepare courses and lessons.

	<ul style="list-style-type: none"> • Work with colleagues to ensure that the curriculum area provides a range of teaching which complements the School's strategic objectives. • Assist colleagues in the process of curriculum development and change.
Marketing	<ul style="list-style-type: none"> • Take part in marketing activities such as Open Days. • Contribute to the development of effective subject links with external agencies.
Staff Development	<ul style="list-style-type: none"> • Participate in the School's further training and professional development. • Continue personal development in relevant areas including subject knowledge and teaching methods. • Engage actively in the School's performance management process.
General duties	<p>A general contribution to the work of the rest of the school across the ability and age range is expected. There is considerable emphasis on "extra-curricular" activities at Sidcot, and some day, evening and weekend duties are required from all main professional grade teachers. All staff are expected to offer at least one extra-curricular club, society or activity, and to undertake some evening duties, as well as a share of the weekend duty and activity responsibilities (currently the equivalent of nine blocks of four hours per year each for full time staff, subject to review). As a PE Teacher however it is expected that more extra-curricular opportunities are offered.</p> <p>Main professional grade teachers will have a tutorial group and a share of cover arrangements for absent colleagues. These duties are included in the Sidcot salary scale and they are carried out pro rata by part time staff.</p>
Line management duties and responsibilities	N/A
Remuneration	<p>Remuneration is at the appropriate point on the Sidcot scale points 1 to 8 (£26,906 to £43,523) depending on qualifications and experience. This scale is subject to revision in September 2023. Remuneration is paid pro-rata to part time teachers. The children of staff may be educated in Sidcot Junior School and Sidcot School at reduced rates, subject to satisfying our standard Admissions criteria.</p>

Person Specification

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

	Essential	Desirable	Method of assessment
	These are qualities without which the Applicant could not be appointed	These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	
Qualifications	<p><i>The professional, technical or academic qualifications that the Applicant must have to undertake the role or the training that they must have received</i></p> <ul style="list-style-type: none"> • Graduate in a relevant discipline (or equivalent experience) • Qualified Teacher Status (or equivalent qualification/experience) • Additional qualifications appropriate to this role 	<p><i>The professional, technical or academic qualifications that the Applicant would ideally have to undertake the role or the training that they should ideally have received</i></p> <ul style="list-style-type: none"> • Other professional qualifications as relevant to the post, for example, relevant coaching qualifications in the major games we deliver. 	<ul style="list-style-type: none"> • Production of the Applicant’s certificates • Discussion at interview • Independent verification of qualifications
Experience	<p><i>The categories of work or organisations, types of achievements and activities that would be likely to predict success in the role</i></p> <ul style="list-style-type: none"> • Teaching experience, either in post or during training • Experience in managing school teams, arranging and running school fixtures • Particular experience with Netball, Hockey and Athletics and engaging and motivating girls in sport. 	<p><i>The categories of work or organisations, types of achievements and activities that would be likely to contribute to success in the role</i></p> <ul style="list-style-type: none"> • Experience of teaching Level 2 and/or 3 BTEC Sport • Experience of pastoral care of students • Experience of leading students in extra-curricular activities • Teaching in other subjects outside specialist area. 	<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references

<p>Skills</p>	<p><i>The skills required by the Applicant to perform effectively in the role</i></p> <ul style="list-style-type: none"> • Excellent teaching skills • Able to work well in a team • Highly organised and motivated • Willing to engage fully in the extra-curricular life of the School • Good motivator and able to generate enthusiasm for their subject area • Able and willing to meet deadlines and targets set by managers • Ability to apply ICT in order to enhance teaching and learning. 	<p><i>The skills that would enable the Applicant to perform effectively in the role</i></p> <ul style="list-style-type: none"> • Excellent leadership skills • Extra-curricular interests and a willingness to share them • Experience of learning platforms in particular, SOCS, SIMS and Microsoft Teams/OneNote would be advantage 	<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references
<p>Knowledge</p>	<p><i>The knowledge required by the Applicant to perform effectively in the role</i></p> <ul style="list-style-type: none"> • Excellent subject knowledge • Knowledge of effective teaching strategies and pedagogy eg. AfL 	<p><i>The knowledge that would enable the Applicant to perform effectively in the role</i></p> <ul style="list-style-type: none"> • Other relevant training, for example in safeguarding, careers education, etc 	<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references

<p>Personal competencies and qualities</p>	<p><i>The personal qualities that the Applicant requires to perform effectively in the role and to ensure that the Applicant safeguards and promotes the welfare of children and young people</i></p> <ul style="list-style-type: none"> • Strong interpersonal skills and self-awareness adapting to situations with particular reference to children • Excellent communication skills with students and parents/carers • Appreciation and understanding of the core Quaker values of peace, truth, integrity and equality • Emotional resilience in working with challenging behaviours • Positive attitude to use of authority and maintaining discipline • A willingness to engage fully in the extra-curricular life of the School • A willingness to collaborate on projects, departmentally and whole school 	<p><i>The personal qualities that would assist the Applicant to perform effectively in the role</i></p> <ul style="list-style-type: none"> • Good sense of humour • Extra-curricular interests and a willingness to share them 	<ul style="list-style-type: none"> • Contents of the application form • Interview • Professional references
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