



Bursary Application Form

(Non-Resident Parent)
For Entry in September 2019

Confidential (when completed)

Pupil's Name:	
Applicant's Name:	
Date of Submission:	

Deadline for return – ASAP

Return to:
Estelle Hoyle
Finance Department
Sidcot School
Oakridge Lane
Sidcot
North Somerset BS25 1PD

Please mark envelope 'Private and Confidential'

Please refer to the Sidcot School Bursaries Policy and Procedure document when completing this application form.

Confidential (when completed)

**SIDCOT SCHOOL – BURSARY APPLICATION FORM – Non-Resident Parent
For the academic year commencing in September 2019**

Section 1 – Personal Details

PUPIL'S DETAILS

Full Name:	
Date of Birth:	
Age:	
Year of Entry to Sidcot	
Year Group in September 2017	

APPLICANT DETAILS

	Non-Resident Parent
Name:	
Title:	
Address:	
Daytime Telephone Number:	
Evening Telephone Number:	
Mobile Telephone Number:	
E-Mail Address:	

APPLICANT'S EMPLOYMENT DETAILS

	Non-Resident Parent
Occupation:	
Current Employment Status:	
Current Employer:	

Section 3 – Financial Position

Please ensure that this section is supported by copies of the relevant documentation to include **pay slips, P60's, company accounts, 3 months bank statements and tax summaries.**

Gross Income: Please list all sources of non-resident parental income to include salary, pensions, business profits, separation or maintenance allowance, social security benefits, benefits in kind, investment income, letting income and any other sources of income in the table below.

Sources	Non-Resident Parental Income
Salary from employment	
Benefits in kind	
Business profit assessed for Income Tax	
Other income from employment	
Interest income	
Other investment income	
Tax credits	
Allowances	
Rental Income	
Other – (Please specify)	
TOTAL	

Outgoings: List all outgoings to include tax on income, NI contributions, mortgage repayment (capital and interest), mortgage endowment insurance, other interest payable, rent and any other outgoings in the table below:

Outgoings	Non-Resident Parent
Income tax/NI contributions	
Mortgage interest payments	
Endowment/other mortgage-related payments	
Rent on home	
Other – Loans and Debts	
TOTAL	

Section 3 – Financial Position (continued)

Capital Assets

The Bursary Committee will take into account the capital sum of any monies on deposit with banks or building societies, value of stocks and shares held, the current market value of any properties owned, market value of significant other assets (e.g. cars, boats etc) and the net worth of any business owned or part owned.

Applicants should note that the School reserves the right to make home visits in the course of carrying out an assessment of an application for financial support.

Capital Assets (£)	Non-Resident Parent
Principal residence	
Car	
Other property (e.g. second home, holiday let, investment property)	
Shares and investments	
Savings, deposit accounts etc	
Other assets (please specify)	
TOTAL	

Capital Liabilities

Please provide details of any capital charges against the assets declared above such as the amount outstanding on the mortgage (include final payment date) or outstanding loans.

Capital Liabilities	Non-Resident Parent
TOTAL	

Section 4 – Quaker

If you are a Quaker, please provide the following information	
	Non-Resident Parent
Member/Attender	
Area/Local Meeting	
Please provide a letter from your local Clerk to confirm Membership/Attendance.	

Section 5 – Dependants

Please supply detail of other dependent children (unmarried).

DEPENDENT CHILDREN

Name	Date of Birth	School/College	Net Annual Fee

OTHER DEPENDANTS

Please supply detail of anyone else fully financially dependent on you.

Details of other dependants

Section 6 – Other relevant information

The Bursary Committee request that the Applicant declares any other relevant information that might impact on the reward or otherwise of a Bursary.

Please state above whether you have applied to any trusts, foundations or other organisations/individuals for support, and if so to which and with what result.

Section 7 - Declaration

DECLARATION

The following declaration should be signed by all applicants (or see below):

We have read the notes within the form and have made a complete declaration of our income and assets.

We understand that if we are offered a Bursary for our child:

- a) our child's fees account with the School will be credited termly with the amount of the Bursary.
- b) we understand that any award is subject to annual review and that we must complete an annual declaration of our financial circumstances on the form sent to us by the School and supply all relevant supporting evidence by the return date indicated;
- c) undertake to report immediately any material change in the financial position declared;
- d) the award may be withdrawn or reduced, and in certain circumstances, past payment reclaimed if:
 - i. there is a breach of the School's Term and Conditions for our child at the School (including terms as to due dates for payment of fees);
 - ii. we have knowingly and recklessly provided false information;
 - iii. we have failed to return the annual declaration of our financial circumstances by the return dated indicated;
 - iv. we have failed to produce any additional information required by the School to evidence our financial circumstances;
 - v. there is in the view of the Head either unsatisfactory work or conduct;

Signature:

Father Date

Mother..... Date.....

Legal Guardian (if appropriate)..... Date