



Bursary Application Form

For Entry in September 2019

Confidential (when completed)

Pupil's Name:	
Applicant's Name:	
Date of Submission:	

Deadline for return – 8 January 2019

Return to:
Estelle Hoyle
Finance Department
Sidcot School
Oakridge Lane
Sidcot
North Somerset BS25 1PD

Please mark envelope 'Private and Confidential'

Please refer to the Sidcot School Bursaries Policy and Procedure document when completing this application form.

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SIDCOT SCHOOL – BURSARY APPLICATION FORM
For the academic year commencing in September 2019

Section 1 – Personal Details

PUPIL'S DETAILS

Full Name:	
Date of Birth:	
Age:	
Year of Entry to Sidcot	September 2019
Year Group in September 2017:	

APPLICANT'S DETAILS

	Father/Step-Father/Partner	Mother/Step-Mother/Partner
Relationship to Pupil:		
Name:		
Address:		
Daytime Telephone Number:		
Evening Telephone Number:		
Mobile Telephone Number:		
E-Mail Address:		

APPLICANT'S EMPLOYMENT DETAILS

	Father/Step-Father/Partner	Mother/Step-Mother/Partner
Occupation:		
Current Employment Status:		
Current Employer:		

Section 2 – Outline justification

Please provide information below you feel is relevant to your application, this should include why you feel your child would benefit from being at Sidcot and what your child might bring to Sidcot.

Section 3 – Financial Position

Please ensure that this section is supported by copies of the relevant documentation to include pay slips, P60's, 3 months bank statements and tax summaries.

Gross Income: Please list all sources of the annual household income to include salary, pensions, business profits, separation or maintenance allowance, social security benefits, benefits in kind, investment income, letting income and any other sources of income in the table below.

Sources	Father/Step-Father/Partner	Mother/Step-Mother/Partner
Salary from employment		
Benefits in kind		
Business profit assessed for Income Tax		
Other income from employment		
Interest income		
Other investment income		
Tax credits		
Allowances		
Rental Income		
Other – (Please specify)		
TOTAL		

Outgoings: List all outgoings to include tax on income, NI contributions, mortgage repayment (capital and interest), mortgage endowment insurance, other interest payable, rent and any other outgoings in the table below:

Outgoings	Father/Step-Father/Partner	Mother/Step-Mother/Partner
Income tax/NI contributions		
Mortgage interest payments		
Endowment/other mortgage related payments		
Rent on home		
Other – Loans and Debts		
TOTAL		

Section 3 – Financial Position (continued)

Capital Assets

The Bursary Committee will take into account the capital sum of any monies on deposit with banks or building societies, value of stocks and shares held, the current market value of any properties owned, market value of significant other assets (e.g. cars, boats etc) and the net worth of any business owned or part owned.

Applicants should note that the School reserves the right to make home visits in the course of carrying out an assessment of an application for financial support.

Capital Assets (£)	Father/Step-Father/Partner	Mother/Step-Mother/Partner
Principal residence		
Car		
Other property (e.g. second home, holiday let, investment property)		
Shares and investments		
Savings, deposit accounts etc.		
Other assets (please specify)		
TOTAL		

Capital Liabilities

Please provide details of any capital charges against the assets declared above such as the amount outstanding on the mortgage (include final payment date) or outstanding loans.

Capital Liabilities	Father/Step-Father/Partner	Mother/Step-Mother/Partner
TOTAL		

Section 4 – Quaker

If you are a Quaker, please provide the following information		
	Father/Step-Father/Partner	Mother/Step-Mother/Partner
Member/Attender		
Area/Local Meeting		
Please provide a letter from your local Clerk to confirm Membership/Attendance.		

Section 5 – Dependents

Please supply detail of other dependent children (unmarried).

DEPENDENT CHILDREN

Name	Date of Birth	School/College	Net Annual Fee

OTHER DEPENDANTS

Please supply detail of anyone else fully financially dependent on the household.

Details of other dependants

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Section 6 – Other relevant information

The Bursary Committee request that the Applicant declares any other relevant information that might impact on the reward or otherwise of a Bursary. This should include any financial support from a third party.

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Please state above whether you have applied to any trusts, foundations or other organisations/individuals for support, and if so to which and with what result.

Section 7 - Declaration

DECLARATION

The following declaration should be signed by both applicants (or see below):

We have read the notes within the form and have made a complete declaration of our income and assets.

We understand that if we are offered a Bursary for our child:

- a) our child's fees account with the School will be credited termly with the amount of the Bursary.
- b) we understand that any award is subject to annual review and that we must complete an annual declaration of our financial circumstances on the form sent to us by the School and supply all relevant supporting evidence by the return date indicated;
- c) undertake to report immediately any material change in the financial position declared;
- d) the award may be withdrawn or reduced, and in certain circumstances, past payment reclaimed if:
 - i. there is a breach of the School's terms and condition for our child at the school (including terms as to due dates for payment of fees);
 - ii. we have knowingly and recklessly provided false information;
 - iii. we have failed to return the annual declaration of our financial circumstances by the return date indicated;
 - iv. we have failed to produce any additional information required by the school to evidence our financial circumstances;
 - v. there is in the view of the Head either unsatisfactory work or conduct;

Signatures:

Applicant. 1 Date

Applicant. 2..... Date.....

Legal Guardian (if appropriate) Date