Job Description and Person Specification

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.	
Job Title:	School Nurse
Summary of the role:	School nursing is a specialised practice of professional nursing that supports the well-being, academic success, and life-long achievement of students. The School Nurse must, facilitate positive student development; promoting and providing intervention services to support the safety, health and wellbeing of all students and staff. The School Nurse is a clinical practitioner, working as part of the small nursing team.
Safeguarding requirements:	• Engage in regulated activity relevant to children • Promote and safeguard the welfare of children and young persons for who you are responsible and with whom you come into contact.
Main duties and responsibilities:	• Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact. • Responsible for providing a clinically effective, high-quality service to the students and staff of Sidcot School. • Managing day to day accidents, incidents or distress that affects the student's physical and emotional wellbeing. • Respond quickly, calmly and effectively to emergency situations, managing the immediate needs of the casualty, the emergency services and others, within the school environment. • Communicate effectively with students, parents/guardians, Boarding House Parents, school staff, GP and other healthcare professionals (maintaining confidentiality). • Responsible for maintaining daily health records and medication records within the health centre, including electronic record keeping, and oversighting medical and medication records in the boarding houses.

Job Description and Person Specification

	• Responsible for planning and implementing individual healthcare plans for students with medical conditions, disabilities in line with school policy, acting as named nurse to oversight care of students with healthcare plans. • Responsible for carrying out health surveillance, health promotion, and other public health initiatives. • Work closely with teachers to deliver PSHE lessons to students and boarders within the school. • As part of the nurse team, responsible for the training of Staff in recognising and managing medical issues such as Asthma and Anaphylaxis. • Manage and maintain first aid supplies throughout the school campus.

You may also be required to undertake such other comparable duties as the Head or your line manager requires from time to time. For the avoidance of doubt, the duties and responsibilities contained within this job description may change from time to time according to the requirements of the role and it is not intended to have contractual effect.

Job Description and Person Specification

Person Specification			
The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.			
	Essential	**Desirable**	**Method of assessment**
	These are qualities without which the Applicant could not be appointed	These are extra qualities which can be used to choose between applicants who meet all of the essential criteria	
Qualifications	*The professional, technical or academic qualifications that the Applicant **must have** to undertake the role or the training that they **must have** received* • Be a registered nurse on the NMC register. • Be up date with revalidation preparation for nurses and ready to undergo revalidation every 3 years. • Evidence of Continued Professional Development (CPD)	*The professional, technical or academic qualifications that the Applicant **would ideally have** to undertake the role or the training that **they should ideally have** received* • Be a registered children's nurse (RSCN/RNC) • Able to demonstrate up to date relevant CPD: first aid at work including paediatric resuscitation anaphylaxis Asthma Diabetes • Have a clean driving licence for taking boarding students to medical appointments.	• Production of the Applicant's certificates • Discussion at interview • Independent verification of qualifications • Nurse employment reference

Job Description and Person Specification

Experience	*The categories of work or organisations, types of achievements and activities that would be likely **to predict** success in the role* • Minimum of 2 years professional nurse experience within a clinical setting (post registered nurse training) • Experience of medication management and delivery • Have experience of managing emergency situations • Experience of multi-professional practice.	*The categories of work or organisations, types of achievements and activities that would be likely to **contribute to** success in the role* • Have experience as a school nurse in the private or state sector • Experience of caring for children and young people within your nursing role • Have experience of delivering health promotion education to small groups and/or classes. • Have experience of lone working • Have experience of working with children and/or young people with health needs, disabilities and SEN • Have experience of working with children and/or young people with mental health concerns • Have experience of supporting young people with their sexual health	• Contents of the application form • Interview • Professional references

Job Description and Person Specification

Skills, abilities and competencies	*The skills, abilities and competencies required by the Applicant to perform effectively in the role* • Excellent communication skills • Able to work well as part of a small nurse team and to work on your own initiative • Clinical skills to care for sick and injured children, young people and adults within the school community. • Confidence to manage emergency situations when lone working • The ability to explore sensitive issues, with tact and patience • Effectively manage and maintain medical records and medication records with professional accountability	*The skills, abilities and competencies that would **enable** the Applicant to perform effectively in the role* • Able to carry out health and wellbeing education to groups of children and young people • Deliver staff training to support the health needs of students • A clear understanding of emotional distress school students might experience, and the ability to support their mental health needs	• Contents of the application form • Interview • Professional references
Knowledge	*The knowledge **required** by the Applicant to perform effectively in the role* • Have a clear working knowledge of the NMC Code of Professional Conduct for Nurses and be	*The knowledge that would **enable** the Applicant to perform effectively in the role* • Have a working knowledge of childhood vaccinations and immunisations. • Have a working knowledge of travel	• Contents of the application form • Interview • Professional references

Job Description and Person Specification

	conversant with the Scope of Professional Practice. • Have a clear working knowledge of your professional responsibilities, maintaining personal and professional development • A clear understanding and working knowledge of confidentiality issues • Knowledge of health needs of children and young people	vaccinations. • Have a knowledge of childhood illnesses • Have a knowledge of non-prescription (over the counter medication), administration and effects.	
Attitude and Behaviours	*The attitude and behaviours that the Applicant **requires** to perform effectively in the role and to ensure that the Applicant safeguards and promotes the welfare of children and young people* • A flexible approach to working hours, including some on call • A responsible attitude to work • Works well as part of a team • A non-judgmental approach • Motivation to work with children and young people	*The attitude and behaviours that would **assist** the Applicant to perform effectively in the role* • • •	• Contents of the application form • Interview • Professional references

Job Description and Person Specification

	• ability to form and maintain appropriate relationships and personal boundaries with children and young people • Supportive of the Quaker ethos and principles • Emotional resilience in working with challenging situations • The ability to calmly managing student's health needs, parent's expectations, and international differences in healthcare. • Understand and effectively manage safeguarding concerns • Ability to manage the confidentiality of children and young people in line with the NMC code of conduct. • Display, kindness, understanding, empathy and commitment to all those whom you care for.		