



Sidcot
Live Adventurously

Policy Name: English as an Additional Language

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1. Introduction

1.1 Sidcot School is an independent mainstream boarding and day school for girls and boys aged from 3 to 18 years. It has a Quaker ethos and a diverse international school community. Within the School Community, many languages and cultures are found side by side. Sidcot values this diversity and encourages the sharing of both language and culture. Language is the keystone to all learning. Sidcot recognises this and places language at the centre of all that we do.

1.2 All teachers at Sidcot are involved in supporting EAL students, and aim to provide the social and emotional conditions for learning that value all languages and cultures and affirm the identity of each learner.

1.3 All teachers take responsibility for teaching subject specific vocabulary and supporting non-native English speakers, in particular, with their acquisition of new vocabulary.

1.4 All departments and curriculum areas take responsibility in delivering language skills in Reading, Writing, Listening and Speaking.

1.5 The language of instruction is predominantly, but not exclusively, English. This policy sets out how the School supports students for whom English is an additional language and the role of the Modern Foreign Languages department.

2. Scope

2.1 This is a whole school policy.

2.2 This policy is available on the School's website, in hard copy form upon request free of charge, and on the School's intranet (Firefly). It may be made available in different formats upon request.

3. Aims

3.1 To enable students whose first language is not English to reach their full potential while studying at Sidcot.

3.2 To allow all students to leave Sidcot with internationally recognised qualifications in English acceptable to UK universities.

4. Non-native Speakers at Sidcot Senior School

4.1 Admissions Process

4.1.1 Sidcot welcomes students whose first language is not English. The School requires a minimum level of English proficiency which is acceptable for study. Please refer to Admissions Policy 3.1.

4.1.2 Upon admission but prior to arrival at the School, each student is provisionally allocated a place in either a mainstream year group, or one of the School Pathway courses - Year 11 Pathway programme – a one-year GCSE foundation group – please refer to paragraph 4.2.4 or the Pre-GCSE Pathway.

4.1.3 All non-native speaking students are tested again on arrival to Sidcot to determine whether they have been provisionally placed in the group which best meets their needs.

4.2 Support with the English Language

4.2.1 The majority of non-native speakers will receive direct support with the English language in the classroom from their teacher, but in some cases a student's level of proficiency is such that they do not require support. In other cases, students reach a point during their time at Sidcot that they no longer need formal support. All tasks are properly adjusted to recognise each student's circumstances and to meet their needs in English, affording enhanced opportunities for speaking and listening.

4.2.2 Group lessons for EAL students

Students in year 9, depending on their assessed needs, either join the Pre-GCSE Pathway, an intensive EAL provision tailored to individual needs, or receive group EAL lessons in place of one Modern Foreign Languages (MFL) option. This focuses on developing their all-round English skills through topic-based learning. Students in Years 10 and 11 receive group lessons working towards IGCSE English as a second language. This is one of their 'options' for GCSE and so does not replace any core subjects. Students receive three lessons per week for two years and sit the exam at the end of this period.

Students in Years 12 and 13 for whom English is an additional language will have their English language needs assessed by the EAL Department. Where appropriate, students may be recommended to undertake additional English language provision, including English for Academic Purposes (EAP) and/or preparation for the International English Language Testing System (IELTS).

This provision is designed to develop the academic language skills required for successful Sixth Form study and, where applicable, to support students in achieving the English language requirements of their chosen university or other post-18 destination.

Additional EAL group provision in the Sixth Form, including English for Academic Purposes and IELTS preparation, carries an additional charge, which is communicated to parents or guardians. The nature, frequency and duration of this support will be determined according to the individual student's assessed needs and may be reviewed during the academic year.

Students in Year 13 who have not yet achieved the English language level required for their chosen university or other post-18 destination may also be recommended for additional EAL, EAP and/or IELTS preparation.

4.2.3 One-to-one lessons for EAL students

Students whose first language is not English are able to access individual lessons per week until their proficiency in English is sufficient to warrant this unnecessary. Classes carry an additional charge which is billed termly. Lessons are timetabled to take place during free periods, or if necessary, at lunch time or after school. Wherever possible, no student will miss any mainstream classes to have their one-to-one lesson.

Students up to and including Year 9 will work towards one of the Cambridge suite of exams, in addition to being supported with language aspects of their coursework. Year 10 and 11 students receive extra support with their IGCSE English as a Second Language. Year 12 and 13 students work with their one-

to-one teacher to tailor a programme of lessons focussing on their needs for IELTS and/or on supporting them linguistically in their A-Level subjects.

The Head of EAL is responsible for timetabling all one-to-one lessons at the start of the Autumn Term and lessons start during the first full week.

4.2.4 The Year 11 Pathway Programme

The Pathway Programme is a one-year GCSE programme for international students, who will sit between 4 – 6 GCSEs in a one year timeframe. Students in the Year 11 Pathway Programme are streamed according to their English Language ability. Students who are more proficient in English will not attend any additional English lessons. Students with less well-developed English will attend EAL English lessons working towards IGCSE English as a Second Language. Such students may also be entered for the Cambridge Preliminary English Test (PET). Where necessary Year 11 Pathway students will be advised to take one-to-one lessons.

4.2.5 International Baccalaureate (IB)

Overseas IB students do not receive any automatic additional English support as a part of their course. However, where necessary, they may receive one-to-one tuition at an additional cost.

4.2.6 External Examination entry

The Examinations officer is responsible for entering students for the IGCSE English as a Second Language while the Head of EAL is responsible for entering students for exams on the Cambridge suite and IELTS. International students are able to use their own dictionaries during all lessons if they wish. If this is a student's normal way of working, this serves as evidence for dictionary use during external non-EAL exams. The School provides exams dictionaries in such cases, where the use of a bi-lingual dictionary is permitted by the regulations. In line with current regulations, extra time for the extensive use of a bilingual dictionary is given in internal and external exams to GCSE students who have been in the UK for three years or less and who have not been previously educated in English.

5. Monitoring of Progress of EAL Students

5.1 Teachers monitor the progress of each student as part of the teaching process, and through homework, tests, classroom performance and external examination. Each student has a profile of linguistic development which enables further planning and target setting.

5.2 EAL individual and group teachers keep records of the progress of each student based on homework and classwork activities. The Head of EAL keeps records of all external EAL exam results which show progress as the student moves through the school.

5.3 Students experiencing specific subject difficulties as a result of their level of English proficiency are identified by subject teachers and recorded through the School's appropriate student information and reporting systems. Where appropriate, additional EAL support may be recommended to address the identified need.

5.4 Where necessary individual EAL lessons are tailored to support specific mainstream subjects in terms of vocabulary and topic support or help with interpreting homework tasks.

6. Support in Boarding

6.1 All new international boarding students participate in an induction programme which aims to promote their understanding of boarding life and promote their personal development. Whilst speaking English is encouraged in all social areas of boarding houses, the importance of the student's own language (L1) is recognised, and students have ample opportunity to use their own language around the boarding house. New international students are made aware of those more experienced students and/or staff who share the same first language, to support them should they find it difficult to communicate an issue in English.

6.2 Boarding houses organise house events that both promote a British and international lifestyle (including British Values), whilst also celebrating individual cultures' annual events.

7. Junior School including EYFS

7.1 Sidcot welcomes children whose first language is not English into all year groups. The School requires a minimum level of age appropriate English proficiency in order for learning to take place. Please refer to admissions policy 3.1.

7.2 Support with the English Language:

Non-native speakers will receive direct support with the English language within the classroom setting from the class teacher. However, in some cases a pupil's level of proficiency is such that they do not require support. In other cases, pupils reach a point during their time at Sidcot that they no longer need formal support.

7.3 One-to-one lessons:

If non-native speaking pupils at Sidcot are finding the level of English required in order to learn challenging, the Head of the Junior School will liaise with the Head of EAL to organise a bespoke individual learning plan on a case-by-case basis. The frequency of such lessons is dependent on need. Classes carry an additional charge, which is billed termly.

7.4 Monitoring of EAL pupils' progress is tracked and monitored alongside that of native speakers. Teachers monitor the progress of each student as part of the teaching process, and through homework, tests, classroom performance.

8. Responsibility for this Policy

8.1 The Deputy Head Academic and the Head of the EAL department and the Head of the Junior School, are responsible for the review of this document.

8.2 This policy will be reviewed every 3 years, or sooner if change to legislation, regulations or practice dictate.

9. Document Change History

Date of change	Detail significant changes and any new legislation / guidance taken into account
20.01.2017 Adopted by Board	Review of policy, insertion into new template. Clarification of content. Insertion of paragraphs regarding monitoring, and support for boarders.
25.03.2017 Adoption by Board	Inclusion of Junior School
01.12.2017	Reviewed by Head of EAL and Pathway Programme
31.01.2020	Reviewed by newly appointed EAL, Head of Pathway Programme and Junior School Head. Minor amendments made.
01.07.2024	Reviewed by Head of EAL. Minor amendments made.
July 2025	Reviewed- No changes made
August 2026	Reviewed – amendments made to sections 4.2.2 and 5.3 to reflect changes to IELTS fees and the transition from SIMS to iSAMS.