

Sidcot School Acceptable Use Policy (Students – Junior School) 2026



Why we have this policy

We use computers, iPads and the internet to help us learn.

This policy helps everyone:

- Stay **safe online**
- Be **kind and respectful**



What you should do – Be safe

- Tell a teacher if something online makes you feel unsure or worried
- Keep your password secret
- Only use your own account



What you should do – Be kind

- Be polite and respectful online
- Think before you send or share anything
- Treat others how you would like to be treated.



What you should do – Be sensible

- Use devices only when a teacher says you can
- Stay on the task you are given
- Take care of all equipment



What you must NOT do

-  Do not be unkind or upset others online
-  Do not share personal information (yours or someone else's)
-  Do not try to log into someone else's account
-  Do not look for or share inappropriate content
-  Do not take photos or videos of others without permission



Using devices

- Use school or your own device for learning
- Only use apps or websites your teacher allows
- Follow instructions at all times



Using AI (like chat tools)

- Only use AI if your teacher says it's okay
- Use it to help you learn, not do all your work
- Always check your answers

⊘ Never put personal or school information into AI tools



Keeping information safe

- Keep your work and information private
- Ask a teacher before sharing anything online
- Always use School systems



Messages and communication

- Be kind and respectful
- Tell a teacher if you get a message that worries you



Monitoring

The School checks how devices and systems are used to help keep everyone safe.



What to do if something goes wrong



STOP



DON'T respond



TELL a trusted adult straight away

(teacher, teaching assistant or another member of staff)



If you don't follow the rules

- You may not be allowed to use devices
- Other school consequences may apply



Student Agreement

I understand how to use technology safely and will follow these rules.

Name

Signature:

Date: