



Dear Parent/Guardian,

Welcome to My School Portal for secure, 24/7 access to personalised data about your child via one username and password. From one dashboard, you can access emails, reports, attendance records, timetables, and sports fixtures from your desktop, tablet, or smartphone.

To access your account, please follow the steps below.



My School Portal Guardian mobile app  
Introducing the My School Portal mobile app, designed for Parents and Guardians.

The app provides a centralised hub for  
accessing information and staying  
informed on key updates.

*Getting Started is Easy:*

1. Please request a password by visiting the following link:  
[request-password](#).

2. Use your email address to request a new password. You will receive an email from My School Portal - follow the instructions in the email to create a new password.
3. Download the app via the Apple App Store or Google Play Store then follow the steps below or log in through the web portal if you'd rather use a browser.



[Apple App Store Link](#)



[Google Play Store Link](#)

4. Open the app and follow 'Get Started' instructions to connect your account(s).
5. Once logged in, you can securely access your account using a PIN, passcode, or biometrics (fingerprint or face recognition)

For additional information on using the app, including a video walkthrough and a helpful guide to get you started, please visit: <https://www.theaccessgroup.com/en-gb/campaigns/edu/msp/my-school-portal-mobile-app/>

*What this means for you and your family:*

This app will help you stay informed and engaged in your child's progress and school life. If you have any questions or experience any difficulties, please don't hesitate to contact us at [itsupport.parents@sidcot.org.uk](mailto:itsupport.parents@sidcot.org.uk).